



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(Research, Development and Acquisition)
WASHINGTON, D.C. 20350-1000

5 May 95

MEMORANDUM FOR THE COMMAND STANDARDS IMPROVEMENT EXECUTIVES

Subj : IMPLEMENTATION MEMO 95-6, MILITARY SPECIFICATION AND
STANDARD REVIEW AND ACTIVITY STATUS REPORT; REVISED
DATE FOR COMPLETION OF MILITARY DOCUMENT ACTIONS

Encl: (1) Listing of Activities Requiring Status Updates
(2) Revised Implementation Schedule Completion Dates

Ref: (a) Implementation Memo 95-1, Specifications and Standards
Reform Metrics

Reference (a) provides quarterly metric data reporting requirements. Enclosure (1) provides additional reporting requirements for status of document review and disposition activity. The Command Standards Improvement Executives are requested to provide the enclosure (1) status reports at the indicated frequency to the SIE.

Enclosure (2) provides revised implementation schedule completion dates and should be incorporated into your individual implementation plans:

A handwritten signature in dark ink, appearing to read "D. E. Porter".

D. E. PORTER
DoN Standards Improvement Executive
Acquisition Reform Office

Listing Of Activities Requiring Status Updates

For each activity listed and not otherwise specified, provide the percentage of completion of ~~total number of document actions, and~~ actual number of document actions completed. **Reporting** should be made by the 7th of each month for the preceding calendar monthly report. or ~~by 20 January, 20 April, 20 July, and 20 October for~~ % & preceding calendar quarterly report.

<u>ACTIVITY</u>	<u>FREQUENCY</u>
1. Completion of military specification questionnaires	Monthly
2. Completion of implementation of • & Axe-a- to priority specifications and standards (Not 52), and to the additional Coopers & Lybrand specifications and standards:	
a. Implement fixes not dependent on NGS development	Quarterly
b. Implement fixes dependent on NGS development	Quarterly
3. Completion of implementation of fixes to acquisition critical military specifications and standards:	
a. Implement fixes not dependent on NGS development	Quarterly
b. Implement fixes dependent on NGS development	Quarterly
4. Completion of implementation of fixes to non-acquisition critical military specifications and standards:	Quarterly
5. Completion of transfer of military documents to DLA (Provide as a percentage of total number of documents to be transferred and the actual numbers transferred)	Monthly
6. Completion of identification and elimination of unnecessary Data Item Descriptions (For identification, provide the percentage of total number of DIDs reviewed and the actual numbers of unnecessary DIDs identified) (For elimination, provide as a percentage of total unnecessary DIDs identified and the actual numbers eliminated)	Quarterly
7. Listing of military specifications and standards waived (Provide title or name of program solicitation, solicitation number, and justification for each mil-spec or standard waived)	Quarterly
8. For each ACAT program solicitation identified in paragraph 7., provide total number of military specifications and standards and non-Government standards cited as requirements, and number of Data Item Descriptions cited on the Contract Data Requirements List	Quarterly

Encl (1)

9. For the acquisition critical military specifications and standards, separate those which are DoN Preparing Activity documents from those which are not. If available, provide the responsible service for those which are not DoN Preparing Activity documents. Quarterly

10. In addition to a paper copy of the listing of ~~waived and acquisition critical military specifications~~ and standards, please provide an additional copy on disk. Quarterly

Encl (1)

Revised Implementation Schedule Completion Dates

I. ~~Completion of implementation of fixes to prior~~
~~specifications and standards (Hot 52), and to the additional~~
~~Coopers & Lybrand specifications and standards:~~

- a. Implement fixes not dependent on **NGS** development 27 Jun 96
- b. Implement fixes dependent on **NGS** development 28 Mar 97

2. Completion of implementation of fixes to acquisition critical
military specifications and standards:

- a. Implement fixes not dependent on **NGS** development 27 Jun 96
- b. Implement fixes dependent on **NGS** development 28 Mar 97